

Risk Assessment relating to the Premises:

Activity	Hazard	Risk	Persons at Risk	Risk Rating without Control Measures	Control Measures	Risk Rating with Control Measures	Action	Date
Cleaning by external company	Covid 19 entering the premises	Contracting Covid 19 from contaminated materials/surfaces	Cleaning Staff	Substantial (Possible x extremely harmful)	<ul style="list-style-type: none"> <li>Wash hands on entrance to setting with soap</li> <li>Wipe down door handles</li> <li>Separation of Cleaning staff by recommended distance (2m)</li> <li>Wear PPE</li> </ul>	Moderate (Unlikely x extremely harmful)	Cleaning Staff	Every time site visited
Preschool Staff Cleaning of surfaces and equipment	Covid 19 entering the premises	Contracting Covid 19 from contaminated materials/surfaces	Staff Children	Substantial (Possible x extremely harmful)	<ul style="list-style-type: none"> <li>Wash hands on entrance to setting with soap</li> <li>Wipe down door handles/external metal hand rails</li> <li>Separation of Cleaning staff by recommended distance (2m)</li> <li>Wear PPE</li> </ul>	Moderate (Unlikely x extremely harmful)	Pre School Staff	Daily
Visitors Deliveries	Covid 19 entering the premises	Contracting Covid 19 from contaminated materials/surfaces	Staff Adults Children	Substantial (Possible x extremely harmful)	<ul style="list-style-type: none"> <li>No additional adults to enter the setting (including Parents or church staff) during a Preschool session.</li> <li>Use of the play area gate for entry to preschool to be staffed by a Preschool Staff member. No other adult/Parent to enter the setting during a session.</li> </ul>	Moderate (Unlikely x extremely harmful)	Pre School Staff	Daily
Drop off and Collection	Covid 19 entering the premises	Contracting Covid 19 from contaminated materials/surfaces	Staff Children Parents	Substantial (Possible x extremely harmful)	<ul style="list-style-type: none"> <li>No additional adults/Parents to enter the setting</li> <li>Use of the play area gate to be staffed by Preschool Staff.</li> <li>Staff to guide child to hand washing station</li> <li>Parents requested that only one parent/carer to drop off/pick up.</li> <li>Groups of children will have timed slots for drop off and picking up.</li> </ul>	Moderate (Unlikely x extremely harmful)	Pre School Staff	Daily

## Risk Assessment relating to the Staff/child interactions including play

Activity	Hazard	Risk	Persons at Risk	Risk Rating without Control Measures	Control Measures	Risk Rating with Control Measures	Action by	Date
Interaction with other staff/children/parents/carers	Covid 19 entering the premises	Contracting Covid 19 from other people	Staff Children	Substantial (Possible x extremely harmful)	<ul style="list-style-type: none"> <li>Staff clearly briefed on safety measures.</li> <li>Staff and children to wash hands on entrance,</li> <li>Staff and children to wash their hands hourly, after going to the toilet and before and after lunch.</li> <li>temperature checks as child enters environment</li> <li>Children who show any symptoms to be advised to stay home.</li> <li>Remind children not to touch faces and encourage them to wash their hands.</li> <li>Minimising the use of resources within play and ensuring that table top activities are changed daily and rotated each week.</li> <li>Layout of the room to minimise resources.</li> <li>Drop off and Collection times to be given to parents to reduce the mixing of Parents and children.</li> <li>Entrance to the setting to be via the external gate in the outdoor area to prevent additional adults coming onto the site</li> <li>Wash hands on entrance to setting with soap</li> <li>Wipe down door handles</li> <li>Where possible minimise the number of children in the toilet</li> <li>Story time, children sit on markings on floor.</li> </ul>	Moderate (Unlikely x extremely harmful)	All staff All children	Daily
Use of Equipment	Covid 19 entering the premises	Contracting Covid 19 from contaminated materials/surfaces	Staff Children Cleaning staff	Substantial (Possible x extremely harmful)	<ul style="list-style-type: none"> <li>Small group work</li> <li>Wash hands on entrance to the setting</li> <li>Large equipment to be cleaned after each session.</li> <li>At the end of the day, all furniture, and floors cleaned.</li> <li>Minimise the amount of furniture and soft materials.</li> <li>No Group use of Sand, Playdough, water trays.</li> <li>Outdoor play equipment to be set out in the morning</li> <li>All equipment to be wiped down at the end of a session.</li> </ul>	Moderate (Unlikely x extremely harmful)	Pre School Staff	Daily
Café	Covid 19 entering the premises	Contracting Covid 19 from contaminated materials/surfaces	Staff Children	Substantial (Possible x extremely harmful)	Café table cleaned after each group. Maximum of 4 children in each café. Handwashing before and after for staff and children. Wipe top of hand wash container after each café.	Moderate (Unlikely x extremely harmful)	Pre School Staff	Daily
Nappy Changing	Covid 19 entering the premises	Contracting Covid 19 from contaminated materials/surfaces	Staff Children	Substantial (Possible x extremely harmful)	Staff member to wear disposable apron, gloves and visor. Visor to be wiped with Anti bacterial spray before and after use. Gloves disposed off in Nappy bin. Hands washed. Child washes their hands on leaving the changing area, supervised by staff member.	Moderate (Unlikely x extremely harmful)	Pre School Staff	Daily