

Emmanuel Baptist Church Toddler Support Group

Last updated 01/12/2020

National Lockdown mitigation:

Under the guidance parent and child support groups have been listed as exempt from closing, as long as we are Covid Secure under section 3.3: <https://www.gov.uk/guidance/new-national-restrictions-from-5-november#where-and-when-you-can-meet-in-larger-groups>

Clinically vulnerable

Pregnant women and pregnant women with heart disease have been listed as clinically vulnerable or clinically extremely vulnerable. We strongly advise pregnant women to speak to their midwife before attending.

<https://www.gov.uk/government/news/clinically-extremely-vulnerable-receive-updated-guidance-in-line-with-new-national-restrictions>

Eventbrite

- Visitors will be limited to 15 adults.
- Visitors will be asked to book onto the session Friday 6am - Tuesday 11pm.
- Visitors will be advised of the risk assessment.

Set up

- Staff/volunteers will set up the session on Tuesday, in a socially distanced way using the full size of the Main Hall to allow as much socially distant playing as possible.
- Staff/volunteers will wear disposable gloves to move chairs, tables and toys into place.

Before the session

- All toilets will be wiped down by a member of staff/volunteer before the session, using antibacterial spray and disposable gloves.
- Toddler group attendees will be allocated the Ladies Toilets to use throughout the session. A with a baby change table will be supplied.
- Signs will ask visitors to wipe down with the antibacterial spray after use.
- Staff/volunteers will wipe down door handles and switches in the Hall and corridor.

How the session will run

- We will open and keep open the main door to allow staggered arrival time from 9.30-9.45am.
- Pushchairs will be stored in the main hall.
- Payment/donation will be via a box so people can drop the cash in.
- Visitors will be asked to sanitise their hands when entering the building.
- Visitors will be directed to the Main Hall by staff/volunteer.
- Registration will be conducted by staff/volunteers using the Eventbrite spreadsheet.
- During story and rhythm time everyone will gather but remain socially distant so voices do not need to be raised.
- At the end of the session staff/volunteers will guide visitors to the main exit, asking visitors to sanitise their hands then exit via the disabled access fire escape.

After the session

- Staff/volunteers will tidy away any toys using disposable gloves, they will remain in quarantine in the storage area until the following week.
- Staff/volunteers will move chairs as necessary using disposable gloves. Small red children/s chairs will be moved to the Old Creche Room for quarantine.
- All toilets will be wiped down by a member of staff/volunteer after the session, using antibacterial spray and disposable gloves.

- Staff/volunteers will wipe down door handles and switches in the main hall and corridor.