

Dear Parents

We are sure you have all been reading/listening to lots of information regarding your children entering Preschool Education. We have been working through these too and taking advice from many sources. We are all working together to prevent the spread of Coronavirus.

Here are some things you need to know from us:

1. It is so important to us that children have fun playing together. It is not a Government expectation of the Early Years sector to socially distance. Children will still receive any physical contact that they require. Staff will socially distance from each other where possible. Children will be encouraged to wash their hands regularly.
2. At Preschool the Staff and children are all 1 'bubble'.
3. We have reorganised our playroom layout, minimising furniture and removing soft furnishings so that the playroom can be more easily cleaned.
4. Your child should NOT attend Preschool if they are exhibiting any Covid-19 symptoms, or if you or anyone in your household is exhibiting any COVID-19 symptoms. New and persistent cough, a high temperature or a loss or changed sense of smell or taste. Preschool will take Staff and Children's temperatures on arrival each day.
5. Only one Parent or carer should bring your child to Preschool. They will be dropping off the child at the gate entrance to the outdoor play area; please be aware of 'socially distancing' from other Parents in this space. Your child will then walk down the ramp into Preschool to wash their hands and begin the session. NO Parents/carers will be allowed in the preschool space.
6. The bag your child brings to Preschool must go home with them every day.
7. If you need to contact Preschool please use the Landline number **0113 2759705**. Do not leave a message on the answer machine during Preschool hours as this will not be picked up. If you get no reply, hang up and try again.
8. Pick up will be from the play area gate. Your child will be brought to you by a staff member ready to go home.
9. Staff will not be using PPE in the play room as per the Government Guidelines. PPE will be worn for intimate care, e.g., nappy changing.
10. Children will be asked to wash their hands every hour in addition to our usual washing of hands at Preschool (after toilet, before and after eating).
11. Staff will also wash their hands regularly.
12. Children will be encouraged to follow good respiratory practices, 'catch it, bin it, kill it', disposing of tissues in the pedal bins provided. Then wash their hands.
13. We will endeavour to have as few as possible children in the toilet area. A staff member will ensure they wash their hands.
14. Each day different toys/activities will be out thus rotating our toys allowing time to elapse before they are touched again.
15. The preschool space will be cleaned regularly, including washing of tables/chairs/floor.
16. Preschool will continue to communicate with you by email. Please check your emails regularly. If you need to contact us during a session please use the landline (0113 2759705) as emails will NOT be checked during this time.
17. Preschool will NOT be open on a Friday.
18. If a child becomes unwell during a session, they will be isolated with a staff member who will be required to use PPE. You will be notified to come and pick them up.
19. If Staff members become unwell, they will not return to Preschool until they have been tested and are negative for Covid-19. If they test positive then Preschool must close and everyone isolate for 10 days.

