

| Children's Church | | | | | | | | |
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| Date: | 12/04/2021 | | | | | | | |
| Risk Assessment of: | Children's Church | | | | | | | |
| Undertaken by: | Aneta Vitkute | | | | | | | |
| References: | https://nva.org.uk/wp-content/uploads/2021/04/1050-NYA-UPDATE-COVID-5.2-final.pdf https://www.gov.uk/government/publications/keeping-children-safe-in-out-of-school-settings-code-of-practice/keeping-children-safe-during-community-activities-after-school-clubs-and-tuition-non-statutory-guidance-for-providers-running-out-of-school-settings | | | | | | | |
| Assumption: | Children's Church happens during the morning worship service in the Side Hall and is for primary aged children (Reception to Year 6) | | | | | | | |
| Approved by: | Trustees (14/04/2021) | | | | | | | |
| Updated: | | | | | | | | |
| Activity | Hazard | Risk | Persons at Risk Staff?, Visitors?, Users?, Contractors?, Community? | Risk Rating High, Medium or Low | Acceptable Risk? | Control Measures | Action to be taken | Date Actions Completed |
| Children's Church | Group Sizes | Children signing up exceed the space that allows for social distancing (1m+) | all | low | yes | Families to pre-book children attending Children's Church using Eventbrite | Families made aware that when booking to come to the AM Worship Service, they should book in each child that will then be a part of Children's Church. Current guidelines (12.04.2021) say there are no group size limitations, however we must ensure that the number of children coming can safely socially distance and be properly supervised by at least 2 adults. For the use of the Side Hall, the recommended number of children will be approximately 20. This will be monitored if we need to add a second group or change the room that is used for Children's Church. | |
| | Social distancing | Children do not adhere to social distancing guidelines | all | medium | yes | Children to be sat in sibling groups and at least 2m away from next household. Social distancing explained at the beginning of Children's Church meeting and promoted during the event. | Room set out prior to the start of the morning worship service where children can sit individually or in household groups and at least 2m from next household and signs up in the room to remind all for the need of social distancing. Social distancing rules clearly explained at the start of the session and promoted throughout. Where social distancing cannot be adhered to (ie first aid emergency), then face coverings should be worn by leaders. Where social distancing is deliberately and on more than one occasion not adhered to, then a wisdom call to be made about contacting parent/carer and child returning to sit by their adult in the Main Hall. | |
| | Ventilation | Spread of COVID-19 in a poorly ventilated area | all | low | yes | Windows in Side Hall to be opened prior to Children's church and doors opened where possible to promote adequate ventilation. | Leader/helper of Children's Church to ensure that windows and doors are opened to promote adequate ventilation. | |
| | Touching common surfaces | Spread of COVID-19 through commonly touched surfaces such as light switches, door handles | all | low | yes | Commonly touched surfaces to be wiped down or sprayed with anti-viral wipes or spray before and after Children's Church | Leader/helper of Children's Church to spray down commonly touched surfaces such as light switches, door handles, cupboard handles, etc before and after the session. | |
| | Equipment sharing | Spread of COVID-19 through sharing equipment | all | low | yes | Try to avoid the need for sharing equipment, but where this is not possible use anti-viral hand gel and wipe down the equipment after use with anti-viral spray or wipes. | Sessions to be planned to avoid the need for equipment sharing and stationary/paper to be set out before start of Children's Church. Such items should be for the use of one child or household group only. If equipment sharing cannot be avoided, then the use of hand gel is to be encouraged and equipment sprayed down or wiped down with anti-viral substance after use if it cannot be quarantined. Stationary to be quarantined after use for at least 48 hours. | |

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| | Children with COVID-19 symptoms | Spread of COVID-19 to others | all | low | yes | Communication to families to ask any children presenting with COVID-19 symptoms to not attend and advise to seek a test. | Communicate to families that if children present the common COVID-19 symptoms on the morning of Children's Church, then they should not attend but seek a test. If a child develops COVID-19 symptoms during Children's Church then they would be asked to sit in a designated area 2m away from others where they can still be visibly supervised. The parent/carer will be informed immediately and asked to collect their child and to vacate the church building as soon as practically possible. | |
| | Child or leader test positive for COVID-19 after attending Children's Church | Spread of COVID-19 to others | all | low | yes | Keep records of everyone that attended Children's Church for 21 days for Track and Trace. | Keep records of everyone that attends Children's Church for 21 days for Track and Trace purposes. Families and leaders/helpers advised to follow the current government guidelines for those who have been close to someone who has tested positive for COVID-19. Close contact includes: living in the same household, face to face contact where they were coughed or sneezed on, been within one metre for longer than 1 minute without face to face contact, been within 2 metres for longer than 15 minutes (https://www.gov.uk/government/publications/guidance-for-contacts-of-people-with-possible-or-confirmed-coronavirus-covid-19-infection-who-do-not-live-with-the-person/guidance-for-contacts-of-people-with-possible-or-confirmed-coronavirus-covid-19-infection-who-do-not-live-with-the-person). If any of the above applies, then families/leaders should follow the current government guidelines of self isolation and/or seeking a test. | |
| | Entering/exiting the Side Hall | Spread of COVID-19 through contact with others | all | low | yes | Families directed by stewards one at a time and following a one way system to drop off children in the Side Hall. Leader/helper to return children to parents/carers in a social distanced/single file manner. Hand gel available on entry and exit and use of it to be encouraged. | Stewards to direct families one at a time from Main Hall to Side Hall to ensure social distancing and point the parents to the one way system to drop off their children in the Side Hall ready for Children's Church. Leader/helper of Children's Church to return children to the families at the end of the session ensuring children adhere to social distancing as much as possible and implementing single file walking to avoid contact with others. Anti-viral hand gel to be available at the entry/exit point and use of it encouraged. | |
| | Use of toilet facilities | Spread of COVID-19 through surfaces whilst using facilities | all | low | yes | Families to be encouraged to take their children to the toilet facilities before/after church. Toilet facilities during Children's Church are open for emergency use and to be sprayed down after use by leader/helper. | Communication to families to encourage them to take children to use the toilet facilities before/after Children's Church where possible. The toilet facilities are open to be used during Children's Church for emergency situations. Should this happen, a leader/helper should escort the child to use the facilities (ensuring safeguarding and privacy procedures) and (once the child has exited the toilet facilities) spray down the door handles and seat after use. It is not recommended that children handle cleaning equipment. Signs are already up in the facilities to encourage correct handwashing procedure. | |
| | Safeguarding and safer recruitment | Safeguarding | children | low | yes | At least two adults present and all leaders/helpers appropriately DBS checked and safeguarding trained. | Leaders/helpers to have a reminder session of safeguarding procedures and expectations and be appropriately DBS checked before being a leader/helper at Children's Church. The church's Safeguarding Policy can be found on the church website and a printed copy is in the foyer. Any concerns can be raised with the leader of Children's Church, Children's and Youth Worker (Aneta), or a member of the Safeguarding Committee. | |
| | First-aid | Minor cuts, bruises, falls, trips, etc | all | low | yes | Leaders/helpers to know where the nearest first-aid kit is located and record any accidents. | Leaders and helpers to know where to find the nearest first-aid kit (kitchen or main Hall). Where first-aid is required, a suitably trained first-aider should be sought. Where social distancing cannot be suitably followed, then use of face coverings should be used. Hands should be gelled before administering first-aid where possible and/or wearing of gloves to be encouraged. All accidents to be noted down in accident book. Parents/carers to be informed at earliest convenience of what took place and action taken. | |

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