

Emmanuel Tots Risk Assessment								
Date	30/08/2021							
Risk Assessment of	Emmanuel Tots							
Undertake by	Sarah Jarvis							
References								
Approved by								
Updated								
Activity	Hazard	Risk	Persons at risk	Risk rating (High/Medium/Low)	Acceptable risk?	Control measures	Action to be taken	Date action completed
Use of Emmanuel Baptist Church for mid-week Tots Group	Covid-19 entering the premises and potentially infecting users of the building	If Covid-19 is contracted visitors, staff or volunteers could become ill	Volunteers/Staff/ Adult Visitors (Children)	Medium (Children are Low risk)	Yes	Comply with government guidelines	<ul style="list-style-type: none"> Ask anyone symptomatic not to attend. Communicate to all that they must follow Government guidance they have a new, continuous cough or a high temperature or loss of or change to sense of smell or taste. This is to minimise risk of spread of COVID-19 to friends, the wider community, and particularly the vulnerable. 	
Use of Emmanuel Baptist Church for mid-week Tots Group	Covid-19 entering the premises and potentially infecting users of the building	If Covid-19 is contracted visitors, staff or volunteers could become ill	Volunteers/Staff/ Adult Visitors (Children)	Medium (Children are Low risk)	Yes	Communication: ensure all volunteers/staff/visitors are aware of protocols	<ul style="list-style-type: none"> Send Emmanuel Tot's Risk Assessment to all attendees and ask them to read carefully. Post Risk Assessment on church website. Provide clear signage around the building re COVID-19 protocols. Ensure parents are made aware of parental responsibility for their children observing Covid-19 protocols. 	
Use of Emmanuel Baptist Church for mid-week Tots Group	Covid-19 entering the premises and potentially infecting users of the building	If Covid-19 is contracted visitors, staff or volunteers could become ill	Volunteers/Staff/ Adult Visitors (Children)	Medium (Children are Low risk)	Yes	Facilitate good hygiene by promoting frequent and thorough handwashing/hand cleaning with gel.	<ul style="list-style-type: none"> Provide antibacterial soap in all toilet facilities. Provide signage to encourage regular handwashing around building. Provide signage detailing best '20 second' handwashing practice in toilet facilities. Provide all toilet facilities with 60% alcohol antibacterial gel dispensers. Provide 60% alcohol hand gel at entrance. 	
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Use of Emmanuel Baptist Church for mid-week Tots Group	Accidents and injuries	Accidents and injuries	Volunteers/Staff/ Adult Visitors (Children)	Low	Yes	First aid trained volunteer(s)	<ul style="list-style-type: none"> Ensure a first aid trained volunteer attends each session. Utilise the first aid box. 	